



Application for Certificate

Office of the Registrar; Viterbo; 900 Viterbo Drive; La Crosse WI 54601
Phone: 608-796-3180; Fax: 608-796-3050

All students completing non-degree programs, including licensure or endorsement programs, must return this completed form to the program coordinator upon registration for the term in which certificate requirements will be completed.

Information

- There are three possible certificate conferral dates: December, May, and August.
- The completion of the certificate program will be posted to your permanent record (transcript) after grades are submitted and a final check of requirements is made and determined to be complete.
- An Application for Certificate will not be accepted later than six months after the last day of the term in which the course requirements for the program were met.
- Courses used for the program may only be duplicated per the policy of the program. Courses used for the program may only be duplicated for a degree per the policy of the degree program.
- This is not an application for state licensure or endorsement.

TYPE OR PRINT CLEARLY IN BLACK INK

ID NUMBER _____

TODAY'S DATE _____

FULL LEGAL NAME

last

first

middle

maiden

home phone

cell phone

email

I EXPECT TO COMPLETE ALL REQUIREMENTS FOR MY CERTIFICATE/LICENSE IN

MAY _____ AUGUST _____ DECEMBER _____ YEAR _____

(if you must attend summer term, check August)

I WOULD LIKE MY NAME TO APPEAR ON MY CERTIFICATE EXACTLY AS FOLLOWS. PLEASE PRINT CLEARLY. EACH MARK REPRESENTS A CHARACTER OR SPACE.

PLEASE MAIL MY CERTIFICATE TO THE BELOW ADDRESS

street

city

state

zip

FOR OFFICE USE ONLY – EDUCATION PROGRAMS ONLY

Program Coordinator Approval: _____ Date: _____

I AM MAKING APPLICATION FOR THE FOLLOWING CERTIFICATE:

Please see the catalog in effect at your time of entry for requirements.

Non-degree Programs

- COMMUNITY INTERPRETING
- DIETETIC INTERNSHIP (DI)
- ETHICAL LEADERSHIP IN ORGANIZATIONS
- POST-MASTERS FAMILY NURSE PRACTITIONER
- TEACHER LEADERSHIP AND INNOVATIVE COACHING
- BUSINESS – HEALTH CARE MANAGEMENT

Education Licensure Programs – Iowa

- EDUCATIONAL LEADERSHIP
- READING
 - 148
 - 149
 - 176
- TALENTED AND GIFTED

Education Licensure Programs – Wisconsin

- INITIAL LICENSURE
 - Area _____
- CROSS-CATEGORICAL SPECIAL EDUCATION
 - Cognitive Disabilities
 - Emotional-Behavioral Disabilities
 - Specific Learning Disabilities
- EDUCATIONAL LEADERSHIP
 - Principal
 - Director of Instruction
 - Director of Special Education and Pupil Services
 - School Business Administrator
 - Superintendent
- READING
 - 316
 - 17