Todd Wehr Memorial Library at Viterbo University

2013-2014 Annual Report
Basic Statistics
Hours open (regular semester) .................................. 98 / week
Reference hours (regular semester) .............................. 84 / week
Average gate count ............................................... 5,496 / week
Study room reservations ........................................ 322 hours / week

Collections
Total owned items .................................................. 73,520
Books—volumes ...................................................... 56,632
Periodical subscriptions .......................................... 243
Periodicals (electronic subscriptions) .......................... 96
Videos/DVDs .......................................................... 2,695
CDs ........................................................................ 2,318
Licensed full-text periodicals (databases) ..................... 41,934
Licensed electronic books ........................................ 267,056

Information Services
Check Outs .............................................................. 9014
ILL Items Borrowed ................................................. 4155
ILL Items Loaned ..................................................... 1296
Library Computers ................................................... 105

Instruction
Instruction sessions .................................................... 112
Number of students attending .................................... 1786
UNST 301 sections ................................................... 6
UNST 301 students taught .......................................... 106
Reference questions ................................................. 3,600
Library Highlights

Resources and Study Space

- **Cataloging**: By April 2014, the library cataloged 30% more items than last year. Librarians Liz Ehr, Polly Scott, and Jennifer Nelson, as well as student workers Heather Rimington and Matt Baertlein, all contributed to this outstanding total.

- **Equipment**: The library now manages over 200 pieces of equipment for student and faculty use. New types of circulating equipment added are the MacBook Pro, 3 microphones, the Intuos tablet, 2 HDMI adapters, and 2 iPad locks.

- **Study Rooms**: Overall study room usage increased by 30% (10,014 hours this year versus 7726 hours last year). The technology-enabled Room 103 was one of the most popular, used for 1061 hours over the year.

Research and Instruction Services

- **Expanded Reference Services**: The library added Saturday and evening reference until 1am, and the impact on students is evident. 3600 questions were answered at the reference desk this year, 1000 more than last year. Saturday questions rose from past years of 30 to about 170, and the 9 p.m. to 1 a.m. numbers rose from less than 20 total for each previous year to 350.

- **Information Literacy Instruction**: Librarians taught six sections of UNST 301, two in-person and four online. The flexibility of an online course is a good fit for this course, which needs to accommodate students who may have schedule constraints.
Library Highlights Continued

Interlibrary Loan

- **Increased Requests:** Interlibrary loan borrowing requests increased from 6954 to 8840 (27%), which is double the requests of 5 years ago. The number of articles requested increased from 5242 to 6830 (increase of 30%), while the number of loan items decreased from 1712 to 1396 (decrease of 23%).

Collaborative Digital Projects

- **Communications Committee:** The Library Communications Committee created a Communications Calendar to schedule all Communications responsibilities for the year, coordinated monthly writing assignments for twelve library Connections columns, coordinated library participation in five campus events, and launched Facebook and Pinterest pages for the library.

- **Online Journal:** Librarians worked with Dr. Jason Howard to increase the visibility and access to Analytic Teaching and Philosophical Praxis through the installation and management of an open source journal management and publishing software. Staff and students are currently entering past digital issues of the journal as well as digitizing print issues.

- **Viterbo Digital Collections:** The library created or significantly expanded three ContentDM digital collections this year. The library created the Lumen Newspaper Archives, covering issues of the newspaper from the 1950s to 1994. In collaboration with the Alumni Office, Information Services and the archives scanned historic photos and created the University Images collection. Finally, the Viterbo Research Collection was significantly expanded with the addition of recital recordings from the Fine Arts Center and graduate theses from students in business, education, and mental health counseling.