

## **PROCEDURES FOR STUDENT RETURN TO CAMPUS**

Students who are seen at the emergency room and/or are hospitalized for suicide attempts, gestures, intentions, plans, and/or threats must be evaluated before they are authorized to resume coursework and/or before they are authorized to resume living on campus. These procedures were established: (a) to aid in safeguarding the student and others who may be affected, and (b) to create a campus conducive to meeting one's academic and personal goals.

When the University has been informed that a student has visited, been transported, or accompanied to the hospital for reasons related to suicidal crises or emotional health matters.

1. The student should be encouraged to call the parent or guardian from the hospital and to sign a release allowing the hospital to have contact with the Director of Counseling Services.
2. The Director of Student Life, the Assistant Director of Residence Life, a Residence Life Community Coordinator, the Director of Counseling Services, or the Vice President for Student Affairs, will notify the student's parent or guardian.
3. The Director of Counseling Services and the Vice President for Student Affairs are to be informed that the student has visited, been transported, or been accompanied to the hospital for reasons related to suicidal crises or emotional health matters.

### **IF THE STUDENT IS NOT HOSPITALIZED**

If the student goes to the hospital and is not hospitalized, it is because the student has been assessed by the hospital staff to not be of harm to self and/or others.

1. If the parent(s) or guardian(s) has been notified, discharge should be to the student's parent or guardian. If a parent(s) or guardian(s) is not available, Campus Safety should be called at 608-796-3911 to arrange transport of the student back to campus.
2. The Director of Counseling Services and the Vice President for Student Affairs are to be informed that the student has been discharged from the hospital.
3. The student will meet with the Director of Counseling Services as soon after the discharge as is possible, preferably the day of or the business day after the discharge.
4. The student is required to meet with the Director of Counseling Services regardless of any meetings with this or another mental health provider, psychiatrist, psychologist, social worker, or therapist.
  - A. The parent(s) or guardian(s) will be encouraged to attend the meeting.
  - B. The purpose of the meeting is to determine, to the best of the university's ability, that the student has adequate support on campus and is ready to engage in to classes, extra-curricular activities, living on campus, and/or on-campus employment.
5. The Vice President for Student Affairs, after input from a variety of sources, makes the final decision about whether or not a student can return to classes, campus life, on-campus work, and/or living on campus. If the student is authorized to return to classes, extra-curricular activities, living on campus, and/or on-campus employment, the student will be strongly encouraged to continue to meet with the Director of Counseling Services.

### **IF THE STUDENT IS HOSPITALIZED**

Hospitalizations occur because hospital personnel believes the student is in danger of harming her/himself and/or others. Hospital stays typically range from two days to a week.

1. If the student is hospitalized for reasons related to suicidal crises or emotional health matters, the Director of Student Life, the Assistant Director of Residence Life, a Residence Life Area Coordinator, the Director of Counseling Services, or the Vice President for Student Affairs, will notify the student's parent or guardian.
2. The student will also be asked to call the parent or guardian from the hospital and to sign a release allowing the hospital to have contact with the Director of Counseling Services.
3. If the parent or guardian has been notified, discharge should be to the student's parent or guardian. If a parent or guardian is not available, Campus Safety should be called at 608-796-3911 to arrange transport of the student back to campus.

4. Students who have been hospitalized must complete the following to obtain approval to return to classes and/or living on campus. To obtain such approval, the student must:
  - A. Provide the Director of Counseling Services with documentation from treating hospital psychiatrist, therapist, and/or physician including a discharge summary, a psychological assessment, and a Readiness to Return to Campus Form (found on Counseling Services website) indicating that the student is ready to return to classes, campus life, on-campus work, and/or living on campus.
  - B. Meet with the Director of Counseling Services. The purpose of the meeting is to determine, to the best of the university's ability, that the student has adequate support on campus and is ready to engage in to classes, extra-curricular activities, living on campus, and/or on-campus employment.
    - i. If the student is authorized to return to classes, extra-curricular activities, living on campus, and/or on-campus employment, the student will be strongly encouraged to continue to meet with the Director of Counseling Services.
    - ii. The parent(s) or guardian(s) will be encouraged to attend the meeting.
  - C. The Vice President for Student Affairs, after input from a variety of sources, makes the final decision about whether or not a student can return to classes, campus life, on-campus work, and/or living on campus.

*VPSD 6/21/17*