

Graduate Programs

ADMISSION REQUIREMENTS

An application submission packet is only considered complete upon the assistant director of enrollment's receipt of the following items:

1. An official Viterbo University application for the appropriate graduate program. The application form is available at www.viterbo.edu/apply.
2. An official transcript evidencing the baccalaureate degree is sent directly from a regionally accredited, degree-granting institution(s).

Transcripts must be requested and sent directly from the institution to Viterbo University Admissions Office, 900 Viterbo Drive, La Crosse, WI 54601. We also accept electronic transcripts from Parchment, National Clearinghouse, and Credentials Solutions. Select "Office of Admission—Traditional Programs" as your destination, if given more than one option when ordering electronic transcripts. Faxed, emailed or hand-delivered transcripts are not acceptable.

3. **One recommendation** from an individual attesting to the applicant's ability and potential for successfully completing graduate level coursework. The recommendation shall be from a direct supervisor, if possible. Have your reference complete the online Graduate Degree Recommendation Form located at: <https://clgreport.exchange.viterbo.edu/LetterofRecommendation/LetterofRecommendation.aspx>
4. **A two-to-three page statement of goals** setting forth reflection of: (1) the reasons why you desire to attain chosen graduate degree; (2) what you can add to the program; and (3) how you hope to use the knowledge gained through the program in the future. Essay may be uploaded into your online application folder or sent to tsmith@viterbo.edu
5. **Educational Loan Agreement and Disclosure Statement.**

The Viterbo College of Business and Leadership uses a rolling admissions process. Completed applications are reviewed and decisions rendered as they are received. Accepted students begin in August or January. Those beginning in August also have the option to take a summer elective in May and/or July.

For additional information

contact Tiffany Smith,
tsmith@viterbo.edu
or 608-796-3379.



VITERBO UNIVERSITY

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